

To: Patent Compliance Administrator, MIT Technology Licensing Office [NE18-501 or [tlo-comp@mit.edu](mailto:tlo-comp@mit.edu)]

Date: \_\_\_\_\_

From: \_\_\_\_\_ (Name)

I am a/an: ☐ Graduate Student ☐ Undergrad Student ☐ Other: \_\_\_\_\_

Email: \_\_\_\_\_

**This form should be accompanied by a copy of your project proposal and signed on Page 2 by the principal investigator of the research program from which your MIT Sandbox project technology derives. Submit both pages plus your proposal to the Patent Compliance Administrator of the TLO (see above).**

Dear Technology Licensing Office:

I am a participant in an MIT Sandbox project that is related to or derived from an MIT research program described below.

Name of MIT Sandbox Project:

\_\_\_\_\_  
\_\_\_\_\_

- Name of Research Program: \_\_\_\_\_
- Name of Principal Investigator: \_\_\_\_\_
- Sponsor (if known): \_\_\_\_\_
- OSP Number (if known): \_\_\_\_\_
- Dates of my participation in the research program if any: \_\_\_\_\_
- My Status in the research Program: ☐ Graduate Student ☐ Undergrad Student ☐ None
- ☐ My participation is ongoing ☐ I am no longer a participant
- I am ☐ an inventor ☐ not an inventor listed under any invention made under this research program \*
- TLO Case number (if known): \_\_\_\_\_
  - Date of invention disclosure (if known): \_\_\_\_/\_\_\_\_/\_\_\_\_
  - Is the Principal Investigator a co-inventor? ☐ Yes ☐ No

I am requesting that TLO search MIT-owned inventions from that research program that may inhibit any company arising from my MIT Sandbox project from practicing.

Please inform me promptly whether any such inventions exist and would be available for licensing if my MIT Sandbox Program results in an independent startup company. I understand that the MIT Technology Licensing Office would be under no obligation to grant a license to my startup company, even if available.

Thank you.

**\* You should submit this form for review whether or not you are an inventor, if you participated in a research program that is relevant to your MIT Sandbox project.**

The following acknowledgement should be signed by the Principal Investigator of the specified Research Program before sending your enquiry to the MIT TLO. If the PI is not willing to sign it, please notify the MIT Sandbox Program Director before proceeding further.

#### PRINCIPAL INVESTIGATOR ACKNOWLEDGEMENT

I am/was the principal investigator on the Research Program described above.

I understand that \_\_\_\_\_ (student name) is a student at MIT participating in an MIT Sandbox project to develop a business plan for commercial development of technology and/or inventions deriving from my Research Program (referenced above) which may lead to the startup of a new company based on this technology.

I acknowledge this project and would have no objection to having the TLO consider granting licenses to the inventions from my Research Program to such a startup under appropriate circumstances.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Email contact \_\_\_\_\_

#### Response from TLO Compliance

- ☐ No inventions from the named research program have been reported to the TLO at this time.
- ☐ We have identified one or more inventions from the research program which may be relevant to this project.
- ☐ They are presently available for licensing and will be marked as relevant to your MIT Sandbox project
- ☐ One or more of the identified inventions are not presently available for licensing because of third party commitments.

Please note that circumstances change; new inventions may arise, including new relevant patents and other licensing commitments.

If you have any questions, please see the following Technology Licensing Officer to discuss:

Name of Officer: \_\_\_\_\_ email address: \_\_\_\_\_

Thank you,  
Elise Yonika  
Compliance Assistant

Cc: Director, MIT Sandbox; [Principal Investigator]